

Keep track of all your digital course materials through your eLibrary!

### WHAT IS THE ONLINE BOOKSTORE ELIBRARY AND WHAT DOES IT CONTAIN?

The eLibrary is where the Bookstore keeps a record of all digital course materials that a student has access to. This includes any item bought from the Bookstore including:

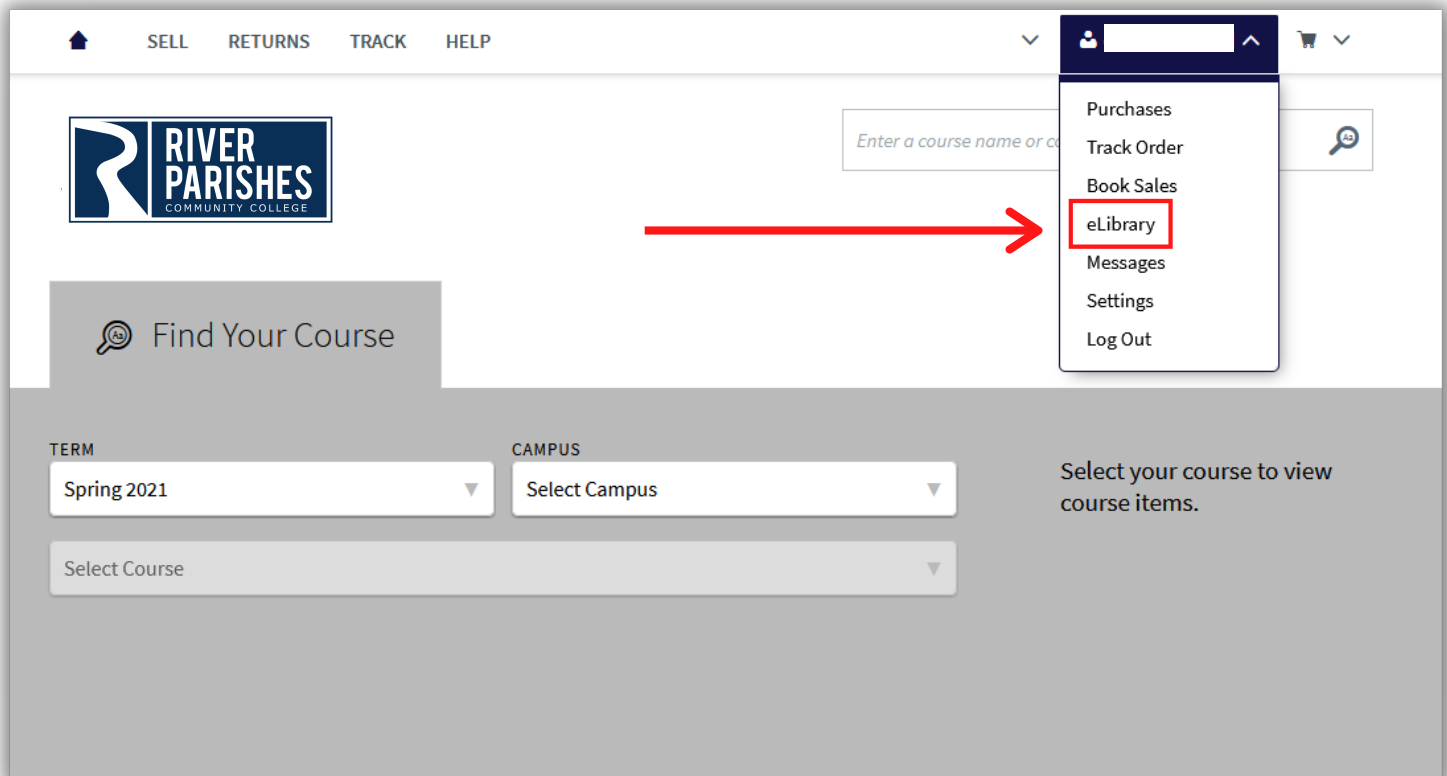
- eBooks filled through VitalSource
- Publisher Courseware (McGraw Hill, Pearson, Cengage, Connexions, and Flat World)
- Subscriptions to Cengage Unlimited or Pearson+
- Digital texts through Inclusive Access courses

To visit the eLibrary, students log into the Bookstore with their LoLA account, click on their username located at the top right, and then select "eLibrary." See image below.

Each digital text that a student has access to is listed along with details for each product like title, author, and access information (see image on next page). If students need help accessing their materials, they should contact the Customer Experience team at [rpcc.textbookx.com/help](http://rpcc.textbookx.com/help).

### HOW DO STUDENTS ACCESS DIGITAL COURSE MATERIALS?

Instructions differ based on the publisher and item, but the Bookstore will email access information, which is also listed in the eLibrary. \*Most access is sent soon after orders are placed, but some may take longer. Check your Bookstore account to see whether an item is pending fulfillment.



The screenshot shows the top navigation bar with links for SELL, RETURNS, TRACK, and HELP. The River Parishes Community College logo is on the left. A search bar is in the center with the placeholder text "Enter a course name or c". On the right, there is a user profile icon and a shopping cart icon. A dropdown menu is open from the user profile icon, listing the following options: Purchases, Track Order, Book Sales, eLibrary (highlighted with a red box and a red arrow pointing to it), Messages, Settings, and Log Out. Below the navigation bar, there is a "Find Your Course" button with a magnifying glass icon. At the bottom, there are three dropdown menus: "TERM" with "Spring 2021" selected, "CAMPUS" with "Select Campus" selected, and "Select Course". To the right of these dropdowns, there is a text prompt: "Select your course to view course items."

# TIPS FOR ACCESSING DIGITAL COURSE MATERIALS

**VITALSOURCE EBOOKS (VS):** Students MUST access VitalSource materials for the first time through their Bookstore eLibrary by clicking "Read Now." Once logged in, the text appears on the VS bookshelf. Links to the texts are also sometimes available through a student's Learning Management System (Canvas, Blackboard, D2L, etc.). If students are new to VS, they should create an account with their school email address. If they have used VS in the past, they should access their new materials with their existing account.

**COURSEWARE:** Courseware from publishers like McGraw Hill, Cengage, or Pearson is accessed through their websites. The eLibrary lists links to the platform as well as unique access codes. \*While most courseware access information is emailed, some is physically mailed, depending on the publisher. Courseware access that is mailed will not appear in the eLibrary, but tracking information will be listed under the "Purchases" page.

**CENGAGE UNLIMITED AND PEARSON+:** Subscriptions bought for Cengage or Pearson's digital texts are accessed through the publisher's website.

**INCLUSIVE ACCESS:** Depending on the publisher, materials will either be made available through the LMS, school portal, or access instructions will be provided in class.

The screenshot shows an 'ELibrary' page with five items. Red callout boxes with arrows point to specific access information for each item:

- Item 1:** **To the End of June: The Intimate Life of American Foster Care**. Callout: **VitalSource eBook**. Access links: [Read now](#), [Review Access Instructions](#), [Resend Redemption Email](#). Access Code: 5XFCJ525X5XEW6RKYNX2. Redemption Links: <http://online.vitalsource.com/#/home/redeem/5XFCJ525X5XEW6RK...>
- Item 2:** **MyLab Statistics with Pearson eText -- 24 Month Standalone Access Card -- for Elementary Statistics**. Callout: **Publisher Courseware**. Access links: [Read now](#), [Review Access Instructions](#), [Resend Redemption Email](#). Access Code: MSCTES-ABYSS-HAGEN-UNSET-GUYOT-FLEES. Redemption Links: <http://www.pearsonmylabandmastering.com/northamerica/>, <http://textbookx.com/img/misc/i63zm8sx3e.pdf>, <http://247pearsoned.custhelp.com/&nbsp>, <https://textbookx.com/help>
- Item 3:** **Cengage Unlimited subscription, 12 months (Multi-term)**. Callout: **Cengage Unlimited**. Access links: [Read now](#), [Review Access Instructions](#), [Resend Redemption Email](#). Access Code: PZ04FSPPGP5358. Redemption Links: <https://www.cengage.com/dashboard/#/access-code/PZ04FSPPGP5358>
- Item 4:** **Pearson+ Single Title Subscription, 4-Month Term**. Callout: **Pearson+**. Access links: [Read now](#), [Review Access Instructions](#), [Resend Redemption Email](#). Access Code: QEEF-OVH6-JHZU-6PXL-FTED-JHHO. Redemption Links: [www.pearson.com/store/en-us/pearsonplus/redeem/UUVFRI1PVkg2L...](http://www.pearson.com/store/en-us/pearsonplus/redeem/UUVFRI1PVkg2L...)
- Item 5:** **Principles of Economics, A Streamlined Approach**. Callout: **Inclusive Access**. Access info: **Inclusive Access for Advanced Economics**. Note: **This item is available directly through your school portal. For more information contact your instructor**