



**CATALOG YEAR: 2020-2021
MEDICAL ASSISTANT
(SPRING START)**

FIRST SEMESTER (SPRING)

| COURSE NAME | COURSE PREFIX | COURSE NUMBER | CREDIT HOURS | CLOCK HOURS |
|--|----------------------|----------------------|---------------------|--------------------|
| Basic Body & Structure W/Medical Terminology | MAST | 1003 | 4 | 150 |
| Introduction to Computer Technology | CSCI | 1010 | 3 | 112.5 |
| Clinical Procedures I | MAST | 1222 | 4 | 150 |
| Administrative Procedures I | MAST | 1214 | 4 | 150 |
| SEMESTER CREDIT HOURS | | | CTS 15 | 562.5 |

SECOND SEMESTER (SUMMER)

| COURSE NAME | COURSE PREFIX | COURSE NUMBER | CREDIT HOURS | CLOCK HOURS |
|------------------------------|----------------------|----------------------|---------------------|--------------------|
| Phlebotomy | MAST | 2100 | 4 | 150 |
| Clinical Procedures II | MAST | 2132 | 4 | 150 |
| SEMESTER CREDIT HOURS | | | CTS 8 | 300 |

THIRD SEMESTER (FALL)

| COURSE NAME | COURSE PREFIX | COURSE NUMBER | CREDIT HOURS | CLOCK HOURS |
|---|----------------------|----------------------|---------------------|--------------------|
| Medical Assistant Externship | MAST | 2222 | 2 | 75 |
| Clinical Procedures III | MAST | 2212 | 4 | 150 |
| English Composition | ENGL | 1010 | 3 | 112.5 |
| Professionalism for Health Care Providers | MAST | 2221 | 1 | 37.5 |
| Pharmacology for Medical Assistants | MAST | 2143 | 3 | 112.5 |
| SEMESTER CREDIT HOURS | | | CTS 13 | 487.5 |
| | | | CTS 36 | 1350 |
| CTS MEDICAL ASSISTANT (36) | | | | |

ALL COURSES MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

PREREQUISITES MEDICAL ASSISTANT

ALL DEVELOPMENTAL REQUIREMENTS MUST BE SATISFIED BEFORE SCHEDULING ANY CLASSES.

| COURSE | PREREQUISITES |
|--|--|
| MAST 2132 (Clinical Procedures II) | MAST 1222 (Clinical Procedures I) |
| MAST 2212 (Clinical Procedures III) | MAST 2132 (Clinical Procedures II) |
| MAST 2222 (Medical Assistant Externship) | MAST 1003, MAST 1214, MAST 1222, MAST 2100, MAST 2132, MAST 2211, MAST 2221, & MAST 2143 |

**Concurrent Enrollment = Courses must be taken at the same time as the designated class. Prerequisite = Course(s) must be taken before the designated course.*

ADMISSION REQUIREMENTS:

1. Completed RPCC admission application
2. Submit OFFICIAL college transcripts
3. Successful scores on the ACCUPLACER/ACCUPLACER NEXT/ACT.
 - a) Must be three (3) years old or less from program admittance date
 - b) **Test scores must be:**

| | | | | |
|--------------------------------|-----------|-------------------------------|-----------|---------------|
| <u>ACCUPLACER</u> | OR | <u>ACCUPLACER NEXT</u> | OR | <u>ACT</u> |
| _____ Language/Sentence Skills | | _____ Writing | | _____ Reading |
| _____ ENGL 0099 score 60-85 | | _____ ENGL 0099 score 225-249 | | _____ Writing |
| _____ ENGL 1010 score 86-117 | | _____ ENGL 1010 score 250+ | | _____ Math |
| | | | | _____ Science |

4. Submit a RPCC Medical Assistant application.
5. Submit immunization records, valid State Issued driver's license or ID, birth certificate, and social security card.
6. **Applications will NOT be reviewed without the required ACCUPLACER/ACCUPLACER NEXT/ACT scores.**